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RESEARCH CENTER

CONVENT, LA

NOR 3.07

JULY 9, 2019

THE JESUIT ARCHIVES & RESEARCH CENTER
3920 W. Pine Boulevard
St. Louis, MO
63108

Summary Information

Repository: Jesuits of the New Orleans Province Archives at Loyola University New Orleans

Title: Convent, LA

ID: NOR 3.07

Dates: 1834 - 2014

Physical description: 4.59 linear feet

Language: English

Preferred Citation

[Identification of item], [Box Number], [Folder number/title]. NOR 3.07. Jesuit Archives and Research Center, St. Louis, Missouri. [Date Accessed].

Scope and Contents

This collection is comprised of correspondence, publications, financial records, meeting minutes, and planning material. The bulk of the material dates between the 1950s and the 2000s.

This collection contains private health information, and contemporary financial information which may be restricted.

The collection contains an early account book from the first St. Michael's Catholic Church in Convent dating from 1834 as well as early Jefferson College publications.

Historical Note

The Manresa Retreat House occupies the former Jefferson College campus, which was a Louisiana state college opened in 1831. The school was closed and reopened several times before the Civil War, when the Marist Fathers purchased the property and operated a school until 1927. The Jesuits acquired the property in 1931 and in 1950 restored the main building to serve as a retreat center.

Publication Statement

The Jesuit Archives and Research Center

3900 W. Pine Boulevard

St. Louis, Missouri 63108

URL: <http://www.jesuitarchives.org>

Processing Information

This collection was arranged and processed in the Jesuits of the New Orleans Province Archives at Loyola University New Orleans. Box and folder numbers were added at the Jesuit Archives & Research Center in July 2019 by Cooper Clarke, who also created the finding guide.

Conditions Regarding Use

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Collection Inventory

Series 1: Convent, LA

Sub-Series 1: Manresa Retreat House

BOX	FOLDER	TITLE	DATE(S)	CONTENTS	NOTES
3.0056	1	Various letters, clippings	1931-1936		
3.0056	2	Covington Manresa House	1887, 1895-1898		
3.0056	3	Manresa House scrapbook	1924-1930		
3.0057	1	Anglican Ordinations Theology of Rome and of Canterbury in a Nutshell by Rev. H.C. Semple, S.J.	1906		
3.0057	2	A Sketch of the History of Jefferson College and Manresa House of Retreats, 1830-1973	1974		3 copies
3.0057	3	Jefferson College	n.d.		
3.0057	4	Church accounts - St. Michael's	1834-03-20 - 1840-03-20		
3.0057	5	Manresa on the Mississippi: For the Greater Glory of God	1996		
3.0057	6	Manresa on the Mississippi - retreat manual	n.d.		2 copies
3.0057	7	Manresa House pamphlet	n.d.		
3.0057	8	Codex Missatum	1969-08 - 1987-03		
3.0057	9	Agendas for community meetings	1998-2006		Removed from ring binder
3.0057	10	Manresa House of Retreats architectural evaluations	2000		
3.0058	1	Catalogue of Jefferson College	1910-1911		
3.0058	2	Jefferson College, Manresa (Folder 1 of 2)	mixed		Removed from ring binder and page protectors
3.0058	3	Jefferson College, Manresa (Folder 2 of 2)	mixed		Removed from ring binder and page protectors
3.0058	4	Accounting Manresa original operating costs and citations	1915-1951		

BOX	FOLDER	TITLE	DATE(S)	CONTENTS	NOTES
3.0058	5	from Jesuit sources to establish ownership, 1954-1955 (Folder 1 of 5) Accounting Manresa original operating costs and citations from Jesuit sources to establish ownership, 1954-1955 (Folder 2 of 5)	1954-1955		
3.0058	6	Accounting Manresa original operating costs and citations from Jesuit sources to establish ownership, 1954-1955 (Folder 3 of 5)	1954-1955		
3.0058	7	Accounting Manresa original operating costs and citations from Jesuit sources to establish ownership, 1954-1955 (Folder 4 of 5)	1954-1955		
3.0058	8	Accounting Manresa original operating costs and citations from Jesuit sources to establish ownership, 1954-1955 (Folder 5 of 5)	1954-1955		
3.0059	1	Board of Directors (Folder 1 of 10)	1988, 1993, 1994, 2002-2005		
3.0059	2	Board of Directors (Folder 2 of 10)	1992-1994, 2003, 2004		
3.0059	3	Board of Directors (Folder 3 of 10)	1995-2003		
3.0059	4	Board of Directors (Folder 4 of 10)	1991-1995		
3.0059	5	Board of Directors (Folder 5 of 10)	1991-1992		
3.0059	6	Board of Directors (Folder 6 of 10)	1987-1991		
3.0059	7	Board of Directors (Folder 7 of 10)	1999-2004, 2006-2008, 2011		Material re: compensation marked confidential
3.0059	8	Board of Directors (Folder 8 of 10)	1993-1999, 2007		
3.0060	1	Board of Directors (Folder 9 of 10)	1995-1997		
3.0060	2	Board of Directors (Folder 10 of 10)	1970		

BOX	FOLDER	TITLE	DATE(S)	CONTENTS	NOTES
3.0060	3	Charter/amendments	1976, 1984, 1990, 2007, 2011, 2014		
3.0060	4	Correspondence	1996-2005		Correspondence re: compensation marked confidential
3.0060	5	Correspondence	1991-1996, 2000, 2003		
3.0060	6	Correspondence	1988-1991		
3.0060	7	Correspondence	1980, 1985-1988		
3.0060	8	Correspondence	1968-2009, mixed		
3.0060	9	Correspondence	2000, 2004-2010, 2014		
3.0060	10	Correspondence	1988-1999		
3.0060	11	Correspondence	1936-1939		
3.0061	1	Correspondence	1945-1949		
3.0061	2	Correspondence	1950-1954		
3.0061	3	Correspondence	1955-1959		
3.0061	4	Correspondence	1960-1964		
3.0061	5	Correspondence	1965-1967		
3.0061	6	Correspondence	1968-1972		
3.0061	7	Correspondence	1973		
3.0061	8	Correspondence	1974-1977		
3.0061	9	Correspondence	1978-1979		
3.0061	10	Correspondence	1980-1995		
3.0062	1	Finances	1975, 1988, 1992-2005		
3.0062	2	Finances	1984-1992		
3.0062	3	Finances	1992-1995, 2002-2004, 2006-2008		
3.0062	4	Finances - reports	2002, 2006-2014		
3.0062	5	Finances	1979-1983		
3.0062	6	Finances	1970, 1976-1978		
3.0062	7	Finances	1970, 1978, 1979		

BOX	FOLDER	TITLE	DATE(S)	CONTENTS	NOTES
3.0062	8	Finances	1950, 1954-1965, 1970, 1974		
3.0063	1	House history / diaries	1977, 1978, 2010		
3.0063	2	Improvement and maintenance fund - progress reports	1949-1951		
3.0063	3	Improvement and maintenance fund - progress reports	1952-1954		
3.0063	4	Improvement and maintenance fund - progress reports	1955-1964		
3.0063	5	Information	1932, 1988, 1997, 2001, 2002, 2006		
3.0063	6	Convent - Jefferson College	1938, 1939, 1944		
3.0063	7	Legal documents / opinions	1974, 1992, 2003		
3.0063	8	Meetings / reports	1984, 1993, 1994, 1996		
3.0063	9	Oil well / oil, gas, and mineral leases	1940, 1941, 1973		
3.0063	10	Personnel changes	2007-2013		
3.0063	11	Presentation hall proposal	1995		
3.0063	12	Publications	1941, 1958, 1975-1979		
3.0063	13	Publications	1979-1983, 1996		
3.0064	1	Publications	1989-1997, 2001-2005, 2011-2013		
3.0064	2	Publications	1953, 1956, 1973, 1981, 1985		
3.0064	3	Research notes	1970, n.d.		
3.0064	4	Retreat manual	1940, n.d.		
3.0064	5	Sacred Heart Chapel renovation	2008		
3.0064	6	St. Mary's Hall renovations	2002		
3.0064	7	Visitations	1984-1993, 1996, 1997, 1999-2006		RESTRICTED - private health information

BOX	FOLDER	TITLE	DATE(S)	CONTENTS	NOTES
3.0064	8	Visitations	1993-1997, 2000-2002, 2004-2009, 2011, 2012, 2014		RESTRICTED - private health information
3.0064	9	Visitations	1955, 1956, 1960, 1966, 1968-1979, 1982		
3.0064	10	New dormitory building, reduced copies blueprints	1956		

Sub-Series 2: Manresa Retreat House – Hynes Memorial Fund

BOX	FOLDER	TITLE	DATE(S)	CONTENTS	NOTES
3.0065	1	Annual meetings	1969, 1971, 1972, 1978, 1979		
3.0065	2	Annual meetings	1969, 1982, 1988, 1990, 1992		
3.0065	3	Annual meetings	1989, 1990, 1992, 1993- 1997, 2002- 2005		
3.0065	4	Annual meetings	1981, 1983, 1991, 1995, 2000		
3.0065	5	Annual meetings	1985, 1988- 2005, 2008		
3.0065	6	Articles of incorporation	1981, 1990- 1993, 1998		
3.0066	1	IRS / tax exemption	1985, 1997- 2001, 2005, 2006		Possibly confidential financial information
3.0066	2	Financial statements	2000-2005		Possibly confidential financial information
3.0066	3	Brokerage account statements	1999-2005		Possibly confidential financial information

BOX	FOLDER	TITLE	DATE(S)	CONTENTS	NOTES
3.0066	4	Financial statements	1995		Possibly confidential financial information
3.0066	5	Financial statements	1972		Possibly confidential financial information
3.0066	6	Financial statements	1997-2004		Possibly confidential financial information
3.0066	7	Tax returns	1993-2004		Possibly confidential financial information
3.0066	8	Portfolio committee	1982, 1992-2004		Possibly confidential financial information