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## RG 10.03 Cranwell School Records

New England Jesuit Province Archives

New England Province of the Society of Jesus

Cranwell Preparatory School, Lenox, Mass.

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**Archives of the New England Province Society of Jesus**  
c/o College of the Holy Cross Archives & Special Collections  
One College Street, Worcester, MA 01610-2395

**Record Group:** 10  
**Community/House/Parish Records**

**Name of Collection:** Cranwell Preparatory School/Cranwell School/Cranwell Renewal Center

**Record Group:** 10.3 CRAN

**Dates of Collection:** 1928-1999, inclusive; 1939-1985, bulk

**Size of Collection:** 42 boxes: 38-5" boxes and 4-2.5" boxes = 20 linear feet  
In addition: 50 vol. on book shelves and oversize material

**Historical Background:**

Cranwell Preparatory School was located in the Berkshire town of Lenox, MA. The property has enjoyed a varied history. On the site, Henry Ward Beecher built a summer home in 1855. Then the property was acquired by General John F. Rathbone of Albany who named it Wyndhurst. Later, journalist Joseph Pulitzer occupied the estate for some time. In the early 1890s, John Sloan a former congressman and rug manufacturer from New York, purchased the property and built a large house for his daughter, Mrs. W.E.S. Griswold. After the turn of the century, the property remained untenanted for several years. In 1926 Howard Cole purchased the property consisting of 256 acres. He also purchased the adjoining estates of Blantyre, home of Robert Patterson, and Pinecroft, the home of Frederick Augustus Schermerhorn. Later, he also purchased Coldbrook, the home of Captain John Barnes. Cole now owned 700 acres. He organized a corporation in the 1920s and opened the Wyndhurst Club, and began work on the golf course. In 1928, however, the club reorganized due to lack of patronage and changed its name to the Berkshires Hunt and Country Club. Movie mogul David Griffith headed the reorganization and for a number of years the golf course and stables were well patronized, however, the property was heavily mortgaged. Edward Cranwell held the first mortgage and in 1935 foreclosed in order to protect his interest. In May of 1939, he deeded the land to the Society of Jesus for school purposes and retained 200 acres for his use. By fall of 1939, the first class of the Cranwell Preparatory School arrived with Reverend John F. Cox, S.J. appointed Rector of the new institution. In 1964, Cranwell Preparatory School changed its name to Cranwell School. It functioned as a school until 1975 when finances and a dwindling student population forced it to close. Cranwell Preparatory School became Cranwell Renewal Center, Inc. in 1977 and the property was used by the Jesuit Community until the sale of the property in 1985 to local businessmen who converted it into a resort hotel. The property is currently listed with the Historic Hotels of America, a subset of the National Trust for Historic Preservation.

John F. Cox, S.J. founded the school and served as Headmaster from 1939 to 1940 and as Rector from 1939 until his death in 1942. In 1942 Maurice C. Dullea, S.J. became Rector and in 1945 Joseph R.N. Maxwell, S.J. served in the post until 1951. D. Augustine Keane, S.J. served as Rector from 1951 until 1958 and Thomas M. Lannon, S.J. held the office from 1958 to 1964. From 1964 until 1970, Francis Mackin, S.J. held the office and from 1970 until 1972 James A. Benson, S.J. served as Rector. In 1972 Edward F. Hallen, S.J. became Acting Rector and in 1974 served as Rector with Raymond J. Swords, S.J. serving as President of Cranwell from 1972 until 1975 when the school closed.

Charles E. Burke, S.J. held the position of Headmaster of Cranwell Preparatory School from 1940 to 1965. Thomas J. Spillane, S.J. succeeded Father Burke as Headmaster and remained until 1967. James A. Benson, S.J. became the next Headmaster from 1967-1972. John W. Keegan, S.J. was Headmaster from 1972 until 1974 and Rev. Robert F. Condrón served in the office from 1974-1975.

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From 1975 to 1976, Father Swords served as Custodian of Academic records and Estate of the Cranwell Jesuit Community. In 1977, the Cranwell Community became the Cranwell Renewal Center. From 1976-1978, John J. Tucker, S.J. served as Custodian of Academic Records and Estate with John D. Kelley, S.J. serving as such from 1978 until 1985. The Cranwell Renewal Center, Inc. was dissolved in August 1985 with the sale of the property.

Academic records were transferred and are maintained at Cheverus High School.

### Scope and Content:

The records consist of written histories, mortgages, deeds, property maps, correspondence, diaries, publications, minutes, budget material, newspapers, yearbooks, directories, bound volumes, and photographs and postcards. The collection reflects the growth and development of Cranwell from its inception in 1939 through its heyday in the mid 1960s and finally through its closure and eventual sale in 1985. Jesuit Community house diaries, visitor logs, final vow records, Discipline Office logs (dairies of daily campus life not discipline records), and clipping logs offer a picture of day-to-day campus activity. *The Well*, Cranwell's school newspaper, and *Bell Tower*, the school yearbook, as well as commencement programs for each graduating class and numerous photographs of students, faculty, buildings, and staff reflect student life on campus. Office records, financial, and legal documents, overseer and trustee minutes illuminate the administrative aspect of academic life.

The records are arranged in nine series arranged by date:

<b>Title</b>	<b>Page Number</b>
Histories/Historical Documents	1
Legal Documents	2-4
Board of Overseers & Trustee Minutes	5-6
Finances	7-10
Diaries and Newspaper Clippings Books	11
Discipline Office Logs	12
Office Files	13-17
Building & Grounds Files	18-19
Publications	20-22
Visual Material summary	23

### See:

RG 12 Audiovisual:

- Photographs and Postcards / RG 10.3 Cranwell for 3-5" boxes of photographs and 1-2.5" box of postcards.
- Photographs separated from RG 10.3 Cranwell papers, 1-2.5" box
- Three scrapbooks
  - 1 & 2 Austria Study Tours, 1962 and 1964
  - 3 Clippings and Programs, 1954-57
- VHS Tapes, Reformatted Film Series: for Tape ID "D", 2 works on one tape:
  - 1) Cranwell Chapel 1967 and
  - 2) The Jesuit Priest 1970.

## Archives of the New England Province Society of Jesus

**See, continued:**

RG 13 Blueprints and Architectural Sketches for some plans and renderings, some are oversize.

MS Collection: Francis J. McManus, S.J. for one folder of Camp Cranwell Memorabilia.

**Also see:**

RG 7.3 Education Apostolate, Series 2 Records Pertaining to Schools

*Jesuit Province of New England: The Expanding Years* by James Leo Burke, S.J., Chapter III. Cranwell – Its Origins (1938-1942).

**Accessions:**

In June of 2012 a small amount of non-student records, consisting mostly of faculty contracts were transferred to the archives from Cheverus High School, Accession Number 359. Transfer information is noted on the folders. The extent of the collection expanded by .75 linear feet. The Cranwell corporate seal embossing stamp was also transferred.

**Access/Restrictions:**

The collection is open for research with the exception of the folders marked as Restricted.

**Cite As:** Cranwell Preparatory School/Cranwell School/Cranwell Renewal Center Records  
Record Group 10, Community/House/Parish Records  
Archives of the New England Province of the Society of Jesus  
College of the Holy Cross, Worcester, MA.

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 1: Histories/Historical Documents**

**1928 - 1999**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Blantyre	1928-1958	1	1
Berkshires Hunt & Country Club	1930s	1	2
Recollections on the Beginning of the School [thoughts of Fr. Cunniff]	undated	1	3
Historia Domus: Cranwell	1943	1	4
Cranwell Preparatory School, James A. Walsh, S.J.	ca 1940s	1	5
A Short History of the Site of the Cranwell Chapel	ca 1958	1	6
Cranwell School, Al Laney's column from New York Herald Tribune	1958	1	7
"Cranwell Rich in Social Significance" (History of the Property) by Michael St. Clair, reprint of 1957 article in the Feb. 15, 1963 issue of The Well	1963	1	7a
Beecher Hill by John Fitzsimmons, '67	1966	1	8
A History of the Cranwell School	1966	1	9
[History of Cranwell, J.Leo Sullivan]	1967	1	10
[History of Cranwell, J.Leo Sullivan]	1967	1	11
[History of the Progress Program] [see also Series 4 Finances]	1969	1	12
Address by Jorge L. Cordova, Jr. On the Dedication of the William Hickey, Jr. Football Field	1969, circa	1	12a
A Footnote to History By William Healy, S.J. [also correspondence]	1970	1	13
[Cranwell Resort-promotional material]	1988-1999	1	14
Information & History [from L.M. Ryan, S.J.]	1939-1985	1	15
Lenox History	1970s	1	16
Cranwell Seal and Picture of School [Color pixs, film and transparencies, transferred to RG 12 Audiovisual: Photographs / RG 10.3]	undated	1	17
"Men of Cranwell" & "Cranwell Marching Song"	1957	1	18
Early Cranwell Documents [first meeting Of incorporators, real estate valuations, etc.]	1939, 1942	1	19
Cranwell School Charter	1939	1	20
Cranwell, Edward H. [correspondence]	1941-1945	1	21
Cranwell, Edward - Obituary	1946	1	22
Sale of Land & Lake Frontage, Laurel Lake	1947	1	23
Deeds & Other Documents Pertaining to Cranwell School Property [Society of Jesus to Cranwell Prep School Deed]	1948	1	24
[Sale of parcel to Elizabeth Kimball]	1951	1	25
Cranwell-Certificates [college entrance exam bd., national honors society, etc.]	1967-1975	1	26
Cranwell, Incorporation Certificate	1966	1	27
Certified Copy of Right of way & Property Line	1975	1	28
Cranwell-Vineyard Community: Reference File	ca 1980s	1	29
[Alienation of Property (Document to Rome seeking authorization to sell)]	1975	1	30
Sale and Move Out	1985	1	31
Dissolution of Cranwell	1985	1	32

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 2: Legal Documents**

**1951-1985**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Federal & State Tax Exemption Letters	1953, 1969-1971	1	1
Ropes & Gray –Francis Vaas Correspondence	1975-1980	1	2
PC 1 Forms [Public Charities-Commonwealth]	1980-1982	1	3
PC 1 Forms [Public Charities-Commonwealth]	1977-1979	1	4
Form 12 [Public Charities-Commonwealth]	1969-1973	1	5
Town of Lenox – Form ABC Tax Exemption	1976-1985	1	6
Town of Lenox – Form ABC Tax Exemption	1969-1975	1	7
Town of Lenox Matters – Public Schools	1979-1980	1	8
Town of Lenox Matters – Bank re: closing	1976	1	9
Town of Lenox Matters- re: Cork 'N Hearth	1976-1978	1	10
Town of Lenox Matters	1964-1978	1	11
Town of Lenox	1964	1	12
[Easement to Commonwealth for Sewers]	1943	1	13
Town of Lee – [re: Lee Water Department]	1951	1	14
Cranwell vs. Bernard Morris/Holiday Inn Lake Litigation [includes certified right of way map]	1957-1961	1	15
Agreement: Cranwell & Charles/Carmen Liston	1961	1	16
Lawyer Material	1960-1966	1	17
Bozzi [George Jr.] Case	1967, 1970-1972	1	18
Bozzi [George Jr.] Case	1970-1972	1	19
RESTRICTED			RESTRICTED
Mortgage: Lee Bank	1949	2	1
Promissory Note: Lee Bank	1949	2	2
Mortgages, Notes: Lee Bank	1954	2	3
Promissory Note: Lee Bank	1956	2	4
Mortgage: Lee Bank	1961	2	5
Land purchased by Commonwealth	1944-1955	2	6
Settlement for Land Damage from Land-taking	1949	2	7
Land-taking by the Commonwealth [4 maps of land]	1963-1964, 1967	2	8
[Commonwealth Matters]	1943-1954	2	9
Agreement: purchase of Blantyre by Donahues	1977-1978	2	9
General Electric Option to Purchase	1979-1981	2	10
Correspondence with Mullen/Roche [purchasers]	1984-1985	2	11
Insurance: Employee past service benefit policy [for Amadea E. Bava, Thomas F. Rooney, Edward G. Doherty, Edward F. Mahanna]	1977	2	12
Automobile Insurance	1979-1985	2	13
Automobile Insurance	1980-1982	2	14
[Insurance: Consolidated Mutual Accident Policy]	1962	2	14a
Insurances	1973-1981	2	15
Insurances	1980-1985	2	16
Massachusetts Assessor's Office Forms	1948-1949	2	17
Massachusetts Assessor's Office Forms	1950-1951	2	18

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Renewal Center**

**Series 2: Legal Documents**

**1951-1985**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Massachusetts Assessor's Office Forms	1951-1952	2	19
Massachusetts Assessor's Office Forms	1952-1953	2	20
Massachusetts Assessor's Office Forms	1953-1954	2	21
Massachusetts Assessor's Office Forms	1954-1955	2	22
Massachusetts Assessor's Office Forms	1955-1956	2	23
Massachusetts Assessor's Office Forms	1956-1957	2	24
Massachusetts Assessor's Office Forms	1957-1958	2	25
Massachusetts Assessor's Office Forms	1958-1959	2	26
Massachusetts Assessor's Office Forms	1960-1961	2	27
Massachusetts Assessor's Office Forms	1961-1962	2	28
Massachusetts Assessor's Office Forms	1962-1963	2	29
Massachusetts Assessor's Office Forms	1963-1964	2	30
Massachusetts Assessor's Office Forms	1964-1965	2	31
Massachusetts Assessor's Office Forms	1965-1966	2	32
Massachusetts Assessor's Office Forms	1966-1967	2	33
Massachusetts Assessor's Office Forms	1967-1968	2	34
Form 990-T [Employee's Pension Form]	1971	3	1
Form 990-T [Employee's Pension Form]	1972	3	2
Form 990-T [Employee's Pension Form]	1973	3	3
Federal Tax Return	1973	3	4
Federal Tax Return	1974	3	5
Federal Tax Return	1975	3	6
Federal Tax Return	1976	3	7
Federal Tax Return	1977	3	8
Federal Tax Return	1978	3	9
Federal Tax Return	1979	3	10
Federal Tax Return	1980	3	11
Federal Tax Return	1981	3	12
Federal Tax Return	1982	3	13
Federal Tax Return	1983	3	14
Federal Tax Return	1984, 1987	3	15
Real Estate Material	1973-1974	3	16
Info Between Cranwell & Mullen/Roche	1984-1985	3	17
Howard D. Sammis, Appraisal	1969	3	18
W. Donnaruma Real Estate Appraisal	1973	3	19
Golf Course Appraisal	1973	3	20
Col-East, Inc. Photogrammetric Engineers [includes photographs]	1973-1974	3	21
Appraisal Affiliates	1961, 1970, 1974	3	22
Gaudreau & Company, Inc.	1974-1975	3	23
Meredith & Grew, Inc., Appraisal [includes photographs]	1975	3	24
Articles re: Cranwell, Shadowbrook [from Inside appraisal book]	1974-1977	3	25

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Series 2: Legal Documents

1951-1985

<u>Folder Title</u>	<u>Dates</u>	<u>Box</u>	<u>Folder</u>
Meredith & Grew, Inc, appraisal with postcards Used to attract buyers	1975	3	26
Meredith & Grew, Inc, appraisal with postcards supplement	1975	3	27
Material re: Inventory of Cranwell Furnishings	1980-1984	3	28

BOUND MATERIALS: Filed next to boxes

Appraisal Affiliates, Inc. appraisal	1956	4	shelf
Appraisal Affiliates, Inc. appraisal	1961	5	shelf



**Archives of the New England Province of the Society of Jesus**

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**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 3: Board of Overseers & Trustee Minutes**

**1960-1983**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Minutes: Development Comm. -October	1960	1	1
Minutes: Development Comm. -December	1960	1	2
Minutes: Development Comm. -October	1961	1	3
Minutes: Development Comm. -October	1963	1	4
Minutes: Development Comm. -October	1964	1	5
Minutes: Development Comm. -February	1965	1	6
Minutes: Development Comm. -March	1965	1	7
Minutes: Development Comm. -May	1965	1	8
Minutes: Overseers -October	1965	1	9
Minutes: Overseers -December	1965	1	10
Minutes: Overseers -May	1966	1	11
Minutes: Overseers -October	1966	1	12
Minutes: Overseers -December	1966	1	13
Minutes: Overseers -May	1967	1	14
Minutes: Overseers -October	1967	1	15
Minutes: Overseers -December	1967	1	16
Minutes: Overseers -May	1968	1	17
Minutes: Overseers -October	1968	1	18
Minutes: Overseers -December	1968	1	19
Minutes: Overseers -May	1969	1	20
Minutes: Overseers -October	1969	1	21
Minutes: Overseers & Finance -December	1969	1	22
Minutes: Overseers -May	1970	1	23
Minutes: Overseers -October	1970	1	24
Minutes: Overseers & Finance -December	1970	1	25
Minutes: Overseers & Finance -May	1971	1	26
Minutes: Overseers & Finance -October	1971	1	27
Minutes: Finance Committee -December	1971	1	28
Minutes: Finance Committee -January	1972	1	29 A
Notes: Finance Committee -John Gillette	1972	1	29 B
Cranwell Board of Trustees: Photos, Press Releases, Bios re: formation of board	1972	1	30
Minutes: Overseers & Trustee -May	1972	1	31
Minutes: Overseers & Trustee -October	1972	1	32
Minutes: Trustee -December	1972	1	33
Minutes: Overseers & Trustee -January	1973	1	34
Minutes: Finance & Executive -April	1973	1	35
Minutes: Overseer & Trustee -May	1973	1	36
Minutes: Overseer & Trustee -October	1973	1	37
Minutes: Overseer & Trustee -January	1974	1	38
Memos to Trustees: Rev. Francis X.J. Miller	1974	1	39
Memos to Overseers & Trustees	1974-1975	1	40
Memos to Executive Board	1975	1	41
Memos & Minutes -Trustees-Dec. '74-May '75	1974-1975	1	42

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**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 3: Board of Overseers & Trustee Minutes**

**1960-1983**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Committee Membership List	1974-1975	1	43
Board of Overseers By-Laws	1971	1	44
Press Releases/Clippings/Correspondence re: School closing & Town of Lenox interest in purchasing golf course	1975-1976	1	45
Minutes: Board of Trustees of Cranwell Renewal Center, Inc.-Annual Meeting	1978	1	46
Minutes: Board of Trustees of Cranwell Renewal Center, Inc.-Annual Meeting	1979	1	47
Minutes: Board of Trustees of Cranwell Renewal Center, Inc.-Annual Meeting	1980	1	48
Minutes: Board of Trustees of Cranwell Renewal Center, Inc.-Annual Meeting	1982	1	49
Minutes: Board of Trustees of Cranwell Renewal Center, Inc.-Annual Meeting	1983	1	50
Cranwell Corporation Trustees [& Photos]	1973-1974	2	1
Cranwell Overseers [photos]	nd	2	2
First Edward Cranwell Society Dinner	1974	2	3
Cranwell Overseers Constitution & By-Laws	1975	2	4

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 4: Finances**

**1939-1985**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Financial Statement	1939-1940	1	1
Financial Statement	1940-1941	1	2
Financial Statement	1941-1942	1	3
Financial Statement	1942-1943	1	4
Financial Statement	1943-1944	1	5
Financial Statement	1944-1945	1	6
Financial Statement	1945-1946	1	7
Financial Statement	1946-1947	1	8
Financial Statement	1947-1948	1	9
Financial Statement	1949-1950	1	10
Financial Statement	1960-1961	1	11
Financial Statement	1961-1962	1	12
Financial Statement	1962-1963	1	13
Financial Statement	1963-1964	1	14
Financial Statement	1964-1965	1	15
Financial Statement	1965-1966	1	16
Financial Statement	1966-1967	1	17
Financial Statement	1967-1968	1	18
Financial Statement	1968-1969	1	19
Financial Statement	1969-1970	1	20
Financial Statement	1970-1971	1	21
Financial Statement	1971-1972	1	22
Financial Statement	1972-1973	1	23
Financial Statement	1973-1974	1	24
Financial Statement	1974-1975	2	1
Financial Statement	1975-1976	2	2
Financial Statement	1976-1977	2	3
Financial Statement	1977-1978	2	4
Financial Statement	1978-1979	2	5
Financial Statement	1979-1980	2	6
Financial Statement	1980-1981	2	7
Financial Statement	1981-1982	2	8
Financial Statement	1982-1983	2	9
Financial Statement	1983-1984	2	10
Financial Statement	1984-1985	2	11
Golf Course Financial Statement	1942-1943	2	12
Golf Course Financial Statement	1943-1944	2	13
Golf Course Financial Statement	1944-1945	2	14
Golf Course Financial Statement	1945-1946	2	15
Golf Course Financial Statement	1946-1947	2	16
Progress Fund	1965	2	17
Progress Fund Financial Statement	1966	2	18
Progress Fund Financial Statement	1968	2	19
Progress Fund Financial Statement	1968-1969	2	20

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**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 4: Finances**

**1939-1985**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Progress Fund Financial Statement-Phase II	1970	2	21
Progress Fund Financial Statement-Phase II	1971-1972	2	22
Progress Fund Financial Statement- Phase I & II	1966-1970	2	23
Progress Fund Brochures	1965-1966	2	24
Progress Fund, Inventory of Fund Securities	1966	2	25
Progress Fund-Phase II Scrapbook	1968	3	1
Progress Fund-[Lenox National Bank Passbook]	1967-1969	3	2
Progress Fund -Phase II Notes	1969-1972	3	3
Education Funds, Inc.	1964-1966	3	4
Education Funds, Inc.	1970	3	5
National Commercial Bank & Trust Company	1969	3	6
National Commercial Bank & Trust Company	1970	3	7
National Commercial Bank & Trust Company	1969-1971	3	8
Investment Management Account	1968-1969	3	9
Investment Management Account	1970-1971	3	10
Fund Income Book/Financial Statements [Detail]	1967-1970	3	11
Fund Income Statement	1970	3	12
Current Fund Expenditures	1971	3	13
Projection of Funds for Capital Additions	1971	3	14
Forecasts of Fund Incomes & Expenses	1974	3	15
Budget Material	1966	3	16
Budget Material	1969-1970	3	17
Budget Material-in actual	1970-1974	3	18
Budget Material	1971	3	19
Budget Material	1972	3	20
Budget Material	1972-1973	3	21
Budget Material	1972-1973	3	22
Budget Material	1973-1974	4	1
Budget Material	1973-1974	4	2
Budget Material	1974-1975	4	3
Budget Material – Projected 1975-1977	1975	4	4
Budget Material [sent to Rev. Francis X. Miller, SJ]	1970	4	5
Budget Material [sent to Rev. Francis X. Miller, SJ]	1975	4	6
Budget Data Forms [Province]	1975-1976	4	7
Budget Data Forms [Province]	1976-1977	4	8
Budget Data Forms [Province]	1977-1978	4	9
Budget Data Forms [Province]	1978-1979	4	10
Budget Data Forms [Province]	1979-1980	4	11
Budget Data Forms [Province]	1980-1981	4	12
Budget Data Forms [Province]	1981-1982	4	13
Budget Data Forms [Province]	1982-1983	4	14
Budget Data Forms [Province]	1983-1984	4	15
Budget Data Forms [Province]	1984-1985	4	16
Monthly Journal Entries	1973	4	17
Monthly Journal Entries	1974-1980	5	1

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 4: Finances**

**1939-1985**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Monthly Journal Entries	1978-1983	5	2
Monthly Journal Entries	1980-1983	5	3
Monthly Journal Entries	1983-1985	5	4
Cash Records [Cranwell School]	1976	5	5
Cash Records [Cranwell Renewal Center]	1977-1979	5	6
Cash Records [Cranwell Renewal Center]	1980-1983	5	7
Cash Records [Cranwell Renewal Center]	1983-1985	5	8
Receipts [Cranwell Renewal Center]	1982-1984	5	9
Receipts [Cranwell Renewal Center]	1984-1985	5	10
[Edward Mahanna-Notary Public Certification]	1950	6	1
[Fr. Moynahan Correspondence]	1950-1968	6	2
[Correspondence]	1951-1970	6	3
Construction Costs: Bellarmine Hall-John Fisher, Architect	1956-1957	6	4
Construction Costs, Summary of, Pierce Chapel	1969	6	5
Faculty Salary Data	1965-1974	6	6
Fund: Shadowbrook Disaster Fund Statement	1956	6	7
Fund: Dr. Thomas J. Norton Memorial Scholarship	1958	6	8
Fund: Alumni Fund	1960	6	9
Fund: Scholarship Material	1967-1968	6	10
Fund: Annual Fund Material	1971-1974	6	11
Fund: Michael F.X. Moriarty Memory Fund	1973	6	12
Fund: Current Fund & Projected Income	1973	6	13
Accounts, Summaries of	1969	6	14
Cash Flow [includes current staff list]	1971	6	15
Consolidated Balance Sheets	1971	6	16
Statement for Year End Meeting	1971	6	17
Task Force on Finance material	1971-1972	6	18
Miss Hall's School Financial Information	1973	6	19
Camp Attendance Figures	1974	6	20
Payroll-Cranwell Renewal Center-Quarterly Report	1983	6	21
RESTRICTED			RESTRICTED
Income Statement Detail	1972-1973	7	1
Income Statement Detail	1973-1974	7	2
Detail of G/L Notebook	1974	7	3
Detail of G/L Notebook	1975	7	4
Detail of G/L Notebook	1975-1976	7	5
Detail of G/L Notebook	1977-1978	7	6
Detail of G/L Notebook	1979-1980	7	7
Detail of G/L Notebook	1981-1982	7	8
Detail of G/L Notebook	1983-1984	7	9
Inventory W/P	1973-1974	7	10
Inventory W/P	1975	7	11
Inventory W/P	1975-1977	7	12
Inventory W/P	1979	7	13

Archives of the New England Province of the Society of Jesus

Record Group 10.3 CRAN

House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center

Series 4: Finances

1939-1985

Folder Title	Dates	Box	Folder
Inventory W/P	1980	7	14
Inventory W/P	1981	7	15
Inventory W/P	1982	7	16
Inventory W/P	1983	7	17
Inventory W/P	1984	7	18
Inventory-Cluff, Conklin, Kelley	1980	7	19
Inventory-Cluff, Conklin, Kelley	1981	7	20

Archives of the New England Province of the Society of Jesus

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 5: Diaries**

**1939-1985**

Folder Title	Dates	Box	Folder
House Diary –Oct. 1939-Dec.1953	1939-1953	1	1
House Diary –Jan.1954-May 1968	1954-1968	1	2
House Diary –May 1968-Mar 1985	1968-1985	1	3
Donor Notebook	1939-1944	2	1
Diary: Vol. #1	1951-1953	2	2
Diary: Vol #1	1953-1955	2	3
Diary: Vol #2	1961	2	4
Diary: Vol #2	1962	2	5
Diary: Vol #2	1964	2	6
Memorial of Visitations	1939-1958	2	7
Final Vow Book	1940-1975	2	8
Consultors Diary	1941-1974	2	9
<b>RESTRICTED</b>			<b>RESTRICTED</b>
Clipping Book & Diary	1939	3	1
Clipping Book & Diary-Jan 1940-Dec 1941	1940-1941	3	2
Clipping Book & Diary-Jan. 1942-Feb 1945	1942-1945	4	1
Clipping Book & Diary-Mar 1945-May 1954	1945-1954	5	1

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**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 6: Discipline Office Logs**

**1951-1965**

Folder Title	Dates	Box	Folder
<b>Description:</b> The Discipline Office Logs are a detailed listing of daily events at the school. They do not contain student discipline records.			
<b>Use with care:</b> The logs contain many lists and programs that were once attached with cellophane tape. The adhesive has dried out and the sheets are loose.			
<b>Access:</b> Use typescripts of Discipline Office Logs, located in Series 5 Diaries, Box 2, Folders 2-6, for initial research. Then, check the Discipline Office Log books for supplemental material.			
[Prefect of Discipline Duties, Fr. Cunniff]	1965	1	0
Discipline Office Log –vol.1: Aug '51-Jan '53	1951-1953	1	1
Discipline Office Log –vol.2: Jan '53-Mar '54	1953-1954	1	2
Discipline Office Log –vol.3: Mar '54-Apr '55	1954-1955	1	3
Discipline Office Log –vol.4: Apr '55-Mar '56	1955-1956	1	4
Discipline Office Log –vol.5: Mar '56-Feb '57	1956-1957	1	5
Discipline Office Log –vol.6: Feb '57-Oct '57	1957	1	6
Discipline Office Log –vol.7: Oct '57-Mar '58	1957-1958	2	1
Discipline Office Log –vol.8: Apr '58-Nov '58	1958	2	2
Discipline Office Log –vol.9: Nov '58-May '59	1958-1959	2	3
Discipline Office Log –vol.10: May '59-Jan '60	1959-1960	2	4
Discipline Office Log –vol.11: Feb '60-Oct '60	1960	2	5
Discipline Office Log –vol.12: Oct '60-May '61	1960-1961	3	1
Discipline Office Log –vol.13: May '61-Dec '61	1961	3	2
Discipline Office Log –vol.14: Dec '61-June '62	1961-1962	3	3
Discipline Office Log –vol.15: Sept '62-July '63	1962-1963	4	1
Discipline Office Log –vol.16: Sept. '63-July '64	1963-1964	4	2
Discipline Office Log –vol.17: Sept. '64-May '65	1964-1965	4	3
Discipline Office Log –vol.18: May '65	1965	4	4
[Student Discipline Cards]	1947-1948	4	5
RESTRICTED			RESTRICTED



**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 7: Office Files**

**1939-1994**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
<b>RECTOR FILES:</b>			
Fr. General [Correspondence]	1947-1951	1	1
Provincial Letters	1939	1	2
Provincial Letters	1940	1	3
Provincial Letters	1941	1	4
Provincial Letters	1942	1	5
Provincial Letters	1943	1	6
Provincial Letters	1944	1	7
Provincial Letters	1945	1	8
Provincial Letters	1945	1	9
Provincial Letters	1946	1	10
Provincial Letters	1947	1	11
Provincial Letters	1948	1	12
Provincial Letters	1949	1	13
Provincial Letters	1950	1	14
Provincial Letters	1951	1	15
Provincial Letters	1952-1955	1	16
Provincial Letters	1956	1	17
Provincial Letters	1957	1	18
Provincial Letters	1958	1	19
Provincial Letters	1959	1	20
Provincial Letters	1960	1	21
Provincial Letters	1961	2	1
Provincial Letters	1962	2	2
Provincial Letters	1963	2	3
Provincial Letters	1964	2	4
Provincial Letters	1964-1967	2	5
Provincial Letters	1973-1975	2	6
Provincial Letters	1975	2	7
Province Prefect of Studies Letters	1940-1947	2	8
Province Prefect of Studies Letters	1958-1961	2	9
Reverend Father Assistant [Zacheus J. Maher, SJ]	1940-1945	2	10
[Fr. Cox] Correspondence	1939-1942	2	11
[Fr. Cox] Discipline, Prefect of [1 <sup>st</sup> logbook]	1940-1946	2	12
[Fr. Cox] Discipline Regulations	1943	2	13
[Fr. Cox] Music School	1941	2	14
[Fr. Cox] Retreat, Annual	1940-1943	2	15
[Fr. Cox] Sodality-Cranwell	1940-1941	2	16
[Fr. Dullea] Commando Training	1943	2	17
[Fr. Dullea] Cox Memorial Fund	1943	2	18
[Fr. Dullea] Discipline, Dean of	1943	2	19
[Fr. Dullea] Donations	1944-1945	2	20
[Fr. Dullea] Graduation	1943	2	21
[Fr. Dullea] Parents	1943	2	22

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 7: Office Files**

**1939-1994**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
[Fr. Dullea] Parents RESTRICTED	1943	2	23 RESTRICTED
[Fr. Dullea] School [& Town of Lenox]	1945	2	24
[Fr. Dullea] Refrigerator	1943-1945	2	25
[Fr. Dullea] U.S. Armed Services	1943-1944	2	26
[Fr. Dullea] Vatican Radio Fund	1943	2	27
[Fr. Maxwell] Lay Faculty	1945	2	28
[Fr. Keane] Death of Skip Couzens	1951	3	1
[Fr. Keane] Polio File – Camp	1955	3	2
[Fr. Lannon] Alumni	1955-1958	3	3
[Fr. Lannon] [Athletics Department Policies and Procedures]	1960	3	4
[Fr. Lannon] Memos-Fr. Rector	1961-1964	3	5
[Fr. Lannon] NEACS Report [New England Association of Colleges and Secondary Schools]	1964	3	6-8-
[Fr. Lannon] Tuitions	1959	3	9
[Fr. Mackin] <i>Alice's Restaurant</i> Correspondence	1969	3	10
[Fr. Mackin] Bank: Connecticut Bank & Trust	1967	3	11
[Fr. Mackin] Cardinale, Archbishop Iqino	1967	3	12
[Fr. Mackin] Organization & Business Practices	1968	3	13
[Fr. Hallen] Adult Education	1971-1974	3	14
[Fr. Hallen] Alcoholism	1969, 1974	3	15
[Fr. Hallen] Community	1973-1975	3	16
[Fr. Hallen] Chapel [Pierce]	1974	3	17
[Fr. Hallen] Deferred Giving	1974-1975	3	18
[Fr. Hallen] Exam Candidates	1970s	3	19
[Fr. Hallen] First Friday Club	1972-1973	3	20
[Fr. Hallen] [Faculty, Jesuit list of names]	1972	3A	1
[Fr. Hallen] Faculty, Jesuit Data Sheets RESTRICTED [see attached list for names]	1972	3A	2 RESTRICTED
[Fr. Hallen] Faculty, Jesuit Data Sheets RESTRICTED [see attached list for names]	1972	3A	3 RESTRICTED
[Fr. Hallen] Funerals, Jesuit	nd	3A	4
[Fr. Hallen] Funerals, [sample press release]	nd	3A	5
[Fr. Hallen] Liturgy-Springfield Diocese	1973-1974	3A	6
[Fr. Hallen] Manifestation of Conscience	1968, 1970	3A	7
[Fr. Hallen] Religious Goods	1970s	3A	8
[Fr. Hallen] Retirement Plan, SJ	1971	3A	9
[Fr. Hallen] Superior	1972	3A	10
[Fr. Hallen] Vineyard [congregation at Pierce]	1970s	3A	11
[Fr. Hallen] Weddings at Pierce Chapel	nd	3A	12

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 7: Office Files**

**1939-1994**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
<b>PRESIDENT FILES:</b>			
[Fr. Swords] Bank: Lee Savings Bank	1975-1976	4	1
[Fr. Swords] Bank: Lenox National Bank	1973	4	2
[Fr. Swords] Bank: National Commercial Bank	1969-1974	4	3
[Fr. Swords] Bank: National Commercial Bank	1969-1975	4	4
[Fr. Swords] Correspondence w/lawyers, banks and Bro. Cluff [Province Treasurer]	1975	4	5
[Fr. Swords] Correspondence w/lawyers, banks and Bro. Cluff [Province Treasurer]	1976	4	6
[Fr. Swords] Correspondence w/lawyers, Fr. Provincial and Bro. Cluff [Province Treasurer]	1977-1978	4	7
[Fr. Swords] Newsletters sent to Trustees, Overseers & Special Benefactors	1975-1977	4	8
[Fr. Swords] Organization of Cranwell	1972	4	9
[Fr. Swords] Corresp. W/Provincials re: closing	1973-1975	4	10
[Fr. Swords] Closing of Cranwell	1975	4	11
[Fr. Swords] Letters/Memos received re: closing	1974-1975	4	12
[Fr. Swords] Correspondence	1983	4	13

**RECTOR FILES: *spanning different administrations, alphabetically filed:***

[alpha. files] Accelerated Courses	1939-1946	4	14
[alpha. files] By-Laws, Cranwell School	1972	4	15
[alpha. files] Coordinate Program-Miss Hall's School and Cranwell	1970-1975	4	16
[alpha. files] Developmental Reading [scores]	1974-1975	5	1
RESTRICTED			RESTRICTED
[alpha. files] Faculty [ad hoc Comm. On]	1969	5	2
[alpha. files] Faculty Fringe Benefits	1973	5	3
[alpha. files] National Merit Scholarship Test	1975	5	4
RESTRICTED			RESTRICTED
[alpha. files] Organization of Cranwell	1972	5	5
[alpha. files] Province News [press releases]	1964-1970	5	6
[alpha. files] Roche, Gregory Memorial Scholar- RESTRICTED Fund [grades of recipients]	1971-1975	5	7
			RESTRICTED
[alpha. files] Social Security Notes-Jesuit Comm.	1968, 1973	5	8
[alpha. files] Varia, Cranwell School	1954-1974	5	9
[alpha. files] Vows, Final Instructions	1958-1966	5	10
[alpha. files] Waldorf, Christopher [insurance]	1974-1979	5	11
[alpha. files] Xavier [High School] Material	1970-1971	5	12

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 7: Office Files**

**1939-1994**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
<b>HEADMASTER'S OFFICE:</b>			
[Asst. Headmaster File] Cranwell RESTRICTED	1971-1975	5	14 RESTRICTED
[Asst. Headmaster File] Correspondence	1970s	5	15
[Headmaster files] Developmental Reading RESTRICTED	1972-1973	5	16 RESTRICTED
[Headmaster files] Developmental Reading RESTRICTED	1973-1974	5	17 RESTRICTED
[Headmaster files] Developmental Reading RESTRICTED	1974-1975	5	18 RESTRICTED

**INDIVIDUALS' FILES:**

[Rev. Charles Burke] Cranwell	1965-1976	6	1
[Fr. Cunniff files] Work in Algebra/Freshmen	1951-1952	6	2
[Fr. Cunniff files] Cranwell & SJ	1970-1994	6	3
[Tom Horan file] Cranwell	1975-1978	6	4
[President of Meredith & Grew, real estate company handling sale of Cranwell]			
[Fr. John D. Kelley] Correspondence	1984	6	5
[Francis Miller, SJ] Cranwell [Cranwell Trustee]	1973	6	6
[Francis Miller, SJ] Cranwell [Cranwell Trustee]	1974-1982	6	7

**TREASURER'S OFFICE:**

[Fr. Moynihan files] Correspondence	1948, 1959-1975	6	8
[Fr. Moynihan files] Correspondence, SJ	1956	6	9
[Fr. Moynihan files] Correspondence, Fr. Swords	1967, 1972-1973	6	10
[Fr. Moynihan files] Pension Plan, SJ	1971, 1973	6	11
[Fr. Moynihan files] Scholarship Lists	1969-1970	6	12
[Fr. Moynihan files] Student Lists	1960-1961	6	13
[Fr. Moynihan files] Vital Statistics	1954-1967	6	14

**OFFICE FILES TRANSFERRED FROM CHEVERUS HIGH SCHOOL IN 2012:**

New England Association of Colleges and Secondary Schools.

<b>Also see:</b> Fr. Lannon, Series 7: Office Files	1943, 1964	7	1
[Students] – Marks 1974-75 RESTRICTED	1974-1975	7	2 RESTRICTED
[Students] – Ranks RESTRICTED	1968-1975	7	3 RESTRICTED
[Non-SJ Faculty] – Cadogan, Robert, Sept. 1971 RESTRICTED	1971-1975	7	4 RESTRICTED
[Non-SJ Faculty] – Condron, Robert, Rev., Aug. 1971 RESTRICTED	1971-1974	7	5 RESTRICTED
[Non-SJ Faculty] – Dolan, Robert C., Sept. 1973 RESTRICTED	1973-1974	7	6 RESTRICTED

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 7: Office Files**

**1939-1994**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
[Non-SJ Faculty] – Hart, David F., Sept., 1968 RESTRICTED	1968-1974	7	7 RESTRICTED
[Non-SJ Faculty] – Kasuba, Ronald J., Sept., 1973 RESTRICTED	1973-1974	7	8 RESTRICTED
[Non-SJ Faculty] – Kennedy, John W., Sept., 1947 RESTRICTED	1966-1974	7	9 RESTRICTED
[Non-SJ Faculty] – LaChange, Fernand, Sept., 1956 RESTRICTED	1956-1974	7	10 RESTRICTED
[Non-SJ Faculty] – O’Shaughnessy, Kevin, Sept., 1968 RESTRICTED	1968-1974	7	11 RESTRICTED
[Non-SJ Faculty] – Plasse, Gerard, Sept., 1970 RESTRICTED	1970-1974	7	12 RESTRICTED
[Non-SJ Faculty] – Rooney, Thomas P., Sept. 1942 RESTRICTED	1966-1974	7	13 RESTRICTED
[Non-SJ Faculty] – Sheehy, Thomas J., Sept., 1969 RESTRICTED	1969-1974	7	14 RESTRICTED
[Non-SJ Faculty] – Zabek, Robert J., Sept., 1968 RESTRICTED	1967-1972	7	15 RESTRICTED

Archives of the New England Province of the Society of Jesus

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 8: Building/Grounds Files**

**1920s -1997**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
Master Plan for Cranwell -topographical map,1955 -plot plan, 1944, 1953 -blueprint of Wyndhurst Club, ca 1920s -Bellarmine Chapel plan,1956	1920s-1953, 1956	1	1
Campus Plot Plan	1973	1	2
Building Construction Cost Report	1949-1954	1	3
Building Construction Costs	1953-1954	1	4
Biology Lab [Dept. of Health, Education, Welfare Loan]	1966	1	5
Biology Lab	1966-1968	1	6
Chapel, Pierce Chapel [see Box #3 Series 8]		1	7
Cox Gymnasium	1946-1947	1	8
Cox Gymnasium	1948	1	9
Cox Gymnasium	1949-1950	1	10
Cunniff House Construction-Project #3	1968-1970	1	11
Cunniff House (J. Francese Inc.)	1969-1970	1	12
[Cunniff House] New Dormitory-Architectural plans	1969	1	13
[Cunniff House] New Dormitory-Financial Material	1969	1	14
Cunniff House Dedication Speech	1969	1	15
Dining Room Alteration-Mr. Cranwell's Letter	1943	1	16
Dining Hall Addition [blueprints, 1949]	1949-1950	1	17
Field House [Blue prints for field house]	1946	1	18
Founders Hall [Dormitory]	1962-1963	2	1
Founders Hall Financial Statements	1963	2	2
Founders Hall	1964	2	3
Founders Hall	1965	2	4
Wickham Hall	1968	2	5
Plants, Olmsted Brothers	1952, 1956	2	6
Plants, Olmsted Brothers [Plant Listing Map]	1952, 1956	2	7
Golf Course	1939-1975	2	8
[Golf Course Ledger Book]	1941	2	9
[Golf Course Ledger Book]	1942	2	10
Heating, Central Heating Project #2	1965-1967	2	11
Heating Systems [problems]	1983-1985	2	12
Septic Tank	1945	2	13
Lindholm Construction Co. [water line estimate]	1939	2	14
Hampson & Fisher	1953-1955, 1959	2	15
John Fisher, Architect	1956-1957	2	16
John Fisher, Architect Specifications for Cranwell Dormitory	1962	2	17

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 8: Building/Grounds Files**

**1920s -1997**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
McPherson, John A., Architect [includes sketch of dining hall]	1944-1947, 1962	2	18
A Chapel for Cranwell scrapbook [includes photographs]	1966	3	1
New Chapel Project #1 [builder bills] [map of existing buildings at Cranwell]	1965-1966	3	2
New Chapel Account [architect/builder bills]	1965	3	3
Chapel Construction Summary	1965	3	4
New Chapel [concrete test results]	1966	3	5
Chapel [payments, requests for payment]	1967	3	6
Chapel – Altars	1987	3	6a
Chapel – Altars, Homer “Skip” Couzens Memorial	1997	3	6b
Chapel – Casavant Freres [organ maker]	1965-1969	3	7
Chapel – Organ description	1985	3	7a
Chapel – Leonard Baskin [sculptor of crucifix]	1967	3	8
Chapel – [altar mats from]	nd	3	9
Chapel [press releases, brochure, post card]	1966-1968	3	10
Chapel [family pictures of Michael G. Pierce, SJ]	nd	3	11
Chapel: write-ups [architect booklet, Well articles]	1966-1967	3	12
Chapel: articles written about	1966-1967	3	13
Huntley-Brinkley [Nov. 1 broadcast re: chapel]	1967	3	14
Letters of NBC show [Huntley-Brinkley]	1967	3	15
Letters of <i>Today</i> show (May 5 broadcast)	1967	3	16
Vineyard Community at Chapel	1974	3	17
Cranwell-Vineyard Center for the Creative Arts & Religion	1975	3	18
Chapel-Lease with Shakespeare & Co.	1984	3	19
Chapel- Demolition, newspaper clippings	1997	3	20
Truck & Platform-1955 Ford	1964	4	1
Trailer Bomb Material (vehicle)	1967	4	2
Laundry Washer/Dryers	1970	4	3

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 9: Publications**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
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**Bell Tower [Yearbooks]:**

<i>Bell Tower</i> 2 copies of some	1940-1975 Lacking 1944, and 1963	on shelf	NE Authors aisle
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**Chapel Book:**

Pierce Chapel of Christ the Servant Book of Benefactors [calligraphy]	1969	on shelf	NE Authors aisle
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**The Well [School Newspaper]: also see inventory on Excel spreadsheet, Well Newspaper**

Inventory.xlsx, Path: M:\DinandLibrary\COMMON\LIB\_ARCHIVES\SJprovArch\RGs\10  
HouseCommunityParish\10.3 CRAN

<i>The Well</i> [bound]	1940-1946	OS shelf	
<i>The Well</i> [bound]	1946-1951	OS shelf [bound]	
<i>The Well</i> [bound]	1951-1953	OS shelf [bound]	
<i>The Well</i> [bound]	1953-1958	OS shelf [bound]	
<i>The Well</i> [loose]	1940-1942, 1953-1958	oversize box 1	
<i>The Well</i> [loose]	1959-1975	oversize box 2	

**School Publications:**

Early Programs, Documents [ <i>La Grue D'or</i> , Student publication in French]	1940, 1941	1	1
Early Programs, Documents [ <i>The Crane</i> Student writings]	1941	1	2
Early Programs, Documents [Debate program]	1945/1946	1	3
Early Programs, Documents, Catalogue	1941	1	4

**Catalogs:**

Catalogue	1946/1947	1	5
Catalogue	1949/1950	1	6
Catalogue	1951/1952	1	7
Catalogue	1958/1959	1	8
Catalogue	1959/1960	1	9
Catalogue	1960/1961	1	10
Catalogue	1964/1965	1	11
Catalogue	1965/1966	1	12
Catalogue	1967/1968	1	13
Catalogue	1968/1969	1	14
Catalogue	1970/1971	1	15
Catalogue	1971/1972	1	16
Catalogue	1972/1973	1	17
Catalogue	1973/1974	1	18

**Catalogs [Bound]:**

<i>Cranwell Catalogues</i>	1939-1973	shelf	NE authors
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Archives of the New England Province of the Society of Jesus

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 9: Publications**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
<b><u>Student Material:</u></b>			
Student Handbooks	1964-1975	1	19
Student Directories	1939-1950	2	1
Student Directories	1950-1958	2	2
Student Directories	1958-1963	2	3
Student Directories	1964-1967	2	4
Student Directories	1967-1970	2	5
Student Directories	1970-1975	2	6
The Crane [student publication]	1973	2	7
<b><u>Commencement Programs:</u></b>			
Commencement Programs	1940-1954	2	8
Commencement Programs	1955-1964	2	9
Commencement Programs	1965-1975	2	10
<b><u>Brochures:</u></b>			
25 <sup>th</sup> Anniversary Brochure/Correspondence	1964	3	0
25 <sup>th</sup> Anniversary Dinner	1964	3	1
<i>The First Quarter Century</i>	1964	3	2
Progress Fund Booklet	1955, ca 1960, 1966	3	3
Progress Fund Newsletters	1965-1969	3	4
Brochures	1950s-1970s	3	5
Brochures/Promotional Materials	1963-1966	3	6
Brochures-Camp Cranwell <b>Also see:</b> MS Collection of Francis J. McManus, S.J. for one folder of Camp Cranwell Memorabilia	1945, circa-1957	3	7
Brochures-Development Office	1955-1970s	3	8
<i>The Well</i> [unbound copies] <i>Transferred to Oversize Box 1 to consolidate</i>	1950-1953	3	9
<b><u>Alumni Material:</u></b>			
Alumni Meeting – First	1942	4	1
Alumni Association Minutes	1970-1974	4	2
Alumni Directory –First beginnings of, 1940-1962	1962	4	3
Alumni Directories [1940-1973]	1962, 1964, 1973	4	4
Directory of Former Cranwell Students	nd	4	5
Deceased Alumni Lists 1940-1975	1969-1975	4	6
Alumni Magazine	1970	4	7
Alumni Magazine	1971-1973	4	8
Alumni Magazine	1974-1975	4	9
Reunions: Class of 1948 25 <sup>th</sup> Reunion	1973	4	10
Reunions: Class of 1948 25 <sup>th</sup> Reunion photos	1973	4	11
Reunions: Class of 1952,50 <sup>th</sup> Reunion book	2002	4	12

**Archives of the New England Province of the Society of Jesus**

**Record Group 10.3 CRAN**

**House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center**

**Series 9: Publications**

<b>Folder Title</b>	<b>Dates</b>	<b>Box</b>	<b>Folder</b>
<b><u>Postcards:</u></b>			
<i>The contents of Folders 1-6 were transferred to RG 12 AV, Photographs &amp; Postcards / RG 10.3 Cranwell</i>			
Postcards: Color [Wyndhurst, Admin Building]	ca 1940s	5	1
Postcards: Black/White [Admin exterior/interior Bellarmine, Loyola, Berchmans Halls, St. Luke's Hospital, Pittsfield]	ca 1950s	5	2
Postcards: Color-Winter Scenes [School sign, Halliwell Hall dorm, Cranwell Hall]	ca 1960s	5	3
Postcards: Color-Spring/Fall Scenes [Aerial view, Cranwell Hall, Flower Garden, Cottage Dorms]	ca 1960s	5	4
Postcards: Color-Spring/Fall Scenes [The well, Loyola Science Center, Founders Hall dorm, Admin Building]	ca 1960s	5	5
Postcards: Pierce Chapel	ca 1967	5	6

**Articles:**

Articles re: School: <i>National Review</i> , "Before You Say No ..." by Aloise Buckley Heath	1958	5	7
Articles re: School: <i>Reader's Digest</i> "Before You Say No ..." by Aloise Buckley Heath	1958	5	8
Articles re: School: Al Lacey's New York Herald Article [photocopy]	1958	5	9
Articles re: School: Al Lacey's New York Herald Article [laminated plaque]	1958	5	10
Articles re: School: Al Lacey's New York Herald Article [laminated plaque]	1958	5	11
Articles re: School: <i>Time</i> magazine, Jan 10	1969	5	12
Articles re: School: <i>The Crackerbarrel</i>	ca 1976	5	13
Articles re: School: Reprint of "Before You Say No"	1979	5	14
Articles re: School: Articles from Don Keegan	1952-1986	5	15
Articles re: School: Clippings	1958-1994	5	16
Articles re: School: Clippings	ca 1980s	5	17
Articles re: School: Articles from A.L. Carey	1985	5	18
Articles re: School: Clippings	1986-2000	5	19
Miscellaneous Articles/Pamphlets	1979-1980	5	20
Articles about Shadowbrook	1956, 1980s	5	21

**Objects:**

Corporate Seal Embosser (small desk style)		on shelf	
Cranwell School Seal for Jackets	nd	6	1
Rev. Charles E. Burke, SJ Award Plaque	1973	6	2
Rev. Charles E. Burke, SJ Award Medal	1973	6	3
Rev. John B. Walchars, SJ Award Plaque	1973	6	4
Rev. John B. Walchars, SJ Award Medal	1973	6	5

Archives of the New England Province of the Society of Jesus

Record Group 10.3 CRAN

House/Community/Parish: Cranwell Preparatory School/Cranwell School/Cranwell  
Renewal Center

Visual Material

<u>RG 12 Audiovisual Collection</u>	<u>Dates</u>	<u>Storage location</u>
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**PHOTOGRAPHS AND POSTCARDS:**

SEE RG 12 / RG 10.3 CRAN for 3-5" boxes of photographs and 1-2.5" box of postcards

SEE RG 12 / Photographs Separated from RG 10.3 CRAN Papers for 1-2.5" box of photographs.

**SCRAPBOOK/PHOTO ALBUM:**

<u>Study Tour in Austria</u>	<u>1962</u>	<u>in scrapbook section</u>
<u>Study Tour in Austria</u>	<u>1964</u>	<u>in scrapbook section</u>

**SCRAPBOOK:**

<u>Clippings and Programs</u>	<u>1954-57</u>	<u>in scrapbook section</u>
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**SLIDES: eight boxes, mixed**

<u>Slides of Chapel</u>	<u>ca 1972</u>	<u>in slide section</u>
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	<u>ca 1967</u>	<u>in slide section</u>
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**Also See:**

<u>MS Scrapbook of Rev. Hubert F. Cunniff, S.J., 1940s-1969</u>	<u>in MS Scrapbook section</u>
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